



CHECKLIST FOR SINGLE FAMILY/DUPLEX PLAN REVIEW **SUBMITTAL**

(INCLUDES BUT IS NOT LIMITED TO THIS LIST)

Codes adopted by SoCoBD.

- 2021 IBC - International Building Code
- 2021 Existing building code (IEBC)
- 2021 IECC - International Energy Code
- 2021 IMC - International Mechanical Code
- 2021 IFGC - International Fuel Gas Code
- 2021 IFC - International Fire Code
- 2023 NEC - National Electric Code - Effective on all permits as the State dictates required code cycle.
- 2021 IPC - International Plumbing Code - Effective on all permits as the State dictates required code cycle.
- 2021 International Swimming Pool and Spa Code - Effective on all permits as the State dictates required code cycle.

Basic Design Criteria:

- Snow Load: 20LB Ground load for City & Pueblo West, Variable with altitude in County --> See Snow Load Table at <https://socobd.com>
- Wind Load: 106 mph
- Frost Line: 26 Inches
- Seismic Zone: B

Two (2) complete sets of plans:

2 House plan – 2 Soils – 2 Foundation plan – 2 Site plan – 2 Energy calculation – 2 Manual J&D
Allow at least one week for Plan Review.

Plans should be of sufficient detail to allow construction without any further information being required from the Designer. Plans shall be drawn to an acceptable, approved, architectural scale, dimensioned & consisting of but not limited to the following:

- Title Block** on drawings consisting of:
 - Site Address
 - Name of Owner
- Site Plan:** NO LARGER THAN 11X17
 - Must contain legal description & County Parcel (Schedule) Number.
 - Show plot of land with all dimensions from all property lines, name of streets/roads, and right-of-ways. If there are existing buildings, show location of those buildings.





- **Engineered Soils Report:** Shall require original Colorado Engineer's or Architect's stamp, it must show the seal and signature with a date and must appear on each sheet of design drawings and all other documents submitted by or through that Design Professional.
- **Engineered Footing and Foundation Plans:** Shall require original Colorado Engineer's or Architect's stamp, it must show the seal and signature with a date and must appear on each sheet of design drawings and all other documents submitted by or through that Design Professional. Foundation plans to be drawn at 1/4" per 1'-0" scale.
- **Drawings** to include:
 - Floor plan shall include room usage and location and sizes of all openings, including safety or tempered glazing. This will include, but not be limited to windows, doors, vents, stairs, crawl space access, etc., and be fully dimensioned.
 - Elevation drawings, four (4) views of structure(s) shall include though not be limited to dimensions, grade levels, windows, doors, guardrails, steps, stairs, basement lines, decks, patio covers, and porches. The elevation drawing shall also include identification of exterior materials.
 - Building wall section through the structure(s) shall include framing details, floors, decking, basement walls, insulation, U-Factors, R-Values, and foundation. A typical wall section shall note all pertinent information from foundation to the roof.
 - Rated wall details, when applicable, are to be continuous from the top of the foundation to the underside of roof decking or by referenced code section and shall include:
 - UL listed design number and detail - OR - ICC code listing for construction.
 - UL listed design number and detail - OR - ICC code listing of penetration.
 - Show vertical penetration within 5 feet of fire rated walls.
 - Wall bracing method used to be listed on the plans.
 - Stair information for rise/run and overall height are required on the plans.
 - Detailed drawings for miscellaneous details such as special conditions, narrow wall bracing, etc., are required on plans.
- **Energy Calculations:** Per section R401.3 of the 2021 IECC: A permanent certificate shall be completed by the builder or other approved party and posted on a wall in the space where the furnace is located, a utility room or and approved location inside the building. Where located on an electrical panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label or other required labels.
 - UA alternative per the 2018 or 2021 REScheck web application (<https://energycode.pnl.gov/REScheckWeb>)
 - OR -
 - Two copies of the Prescriptive handout included in this checklist and noted on the drawings. (Verify plans and details do not reference REScheck when following Prescriptive method)
 - OR -
 - Total Building Performance Option per section R405 of the 2021 IECC (Verify plans and details do not reference REScheck when following Prescriptive method)



- **Mechanical Plan Review Requirements (Manual J&D)** Drawings shall provide an ACCA approved HVAC layout with equipment locations and sizing, with completed IECC/IRC Ventilation form (Attached).
 - Air distribution ductwork and sizes
 - Air intake and exhaust locations and sizes (including cooking hoods over 400 cfm's)
 - Manufacture equipment submittals
- Hydronic System Requirements (Manual J)**
 - ACCA APPROVED Manual J load calculations
 - Layout for equipment and in-floor piping and manifolds, or wall diffuser locations
 - Manufacture equipment submittals
 - IECC/IRC ventilation form
- Electric Heat System Requirements (Manual J)**
 - ACCA APPROVED Manual J load calculations
 - Layout for equipment and wall diffuser locations or electric heater locations
 - Manufacture equipment submittals
 - IECC/IRC ventilation form

- **Required Project Approval Sheet / Routing**
 - This form is issued by the Southern Colorado Building Department or through the Pueblo Mean Business Portal (<https://pmb.intergov.online/portalframe.php>) and needs to be approved and signed-off by the required agencies listed on the sheet.
 - If an agency that is listed as required for Permit or Certificate of Occupancy states it is out of their jurisdiction, they are not a required agency, etc., the form is still REQUIRED to be completed and/or commented on by that agency.





Prescriptive Insulation Values adopted to 2021 Code,
Use as default values instead of using REScheck.

The underlined values in the table below have been revised in Residential section of the 2021 International Energy Code

CLIMATE ZONE	FENESTRATION U-FACTOR ^{b, i}	SKYLIGHT ^b U-FACTOR	GLAZED FENESTRATION SHGC ^{b, e}	CEILING R-VALUE	WOOD FRAME WALL R-VALUE ^g	MASS WALL R-VALUE ^h	FLOOR R-VALUE	BASEMENT ^{c, g} WALL R-VALUE	SLAB ^d R-VALUE & DEPTH	CRAWL SPACE ^{c, g} WALL R-VALUE
5 and Marine 4	<u>0.32</u>	0.55	<u>NR</u>	<u>49</u>	<u>20 or 13+5</u>	13/17	30	15ci or 19 or 13&5ci	<u>10ci</u> , <u>2 ft</u>	15ci or 19 or 13&5ci

For SI: 1 foot = 304.8 mm.

NR = Not Required.

ci = continuous insulation.

a. *R*-values are minimums. *U*-factors and SHGC are maximums. Where insulation is installed in a cavity that is less than the label or design thickness of the

insulation, the installed *R*-value of the insulation shall be not less than the *R*-value specified in the table.

b. The fenestration *U*-factor column excludes skylights. The SHGC column applies to all glazed fenestration.

Exception: In Climate Zones 0 through 3, skylights shall be permitted to be excluded from glazed fenestration SHGC requirements provided that the SHGC for such skylights does not exceed 0.30.

c. “5ci or 13” means R-5 continuous insulation (ci) on the interior or exterior surface of the wall or R-13 cavity insulation on the interior side of the wall. “10ci or 13” means R-10 continuous insulation (ci) on the interior or exterior surface of the wall or R-13 cavity insulation on the interior side of the wall. “15ci or 19 or 13&5ci” means R-15 continuous insulation (ci) on the interior or exterior surface of the wall; or R-19 cavity insulation on the interior side of the wall; or R-13 cavity insulation on the interior of the wall in addition to R-5 continuous insulation on the interior or exterior surface of the wall.

d. R-5 insulation shall be provided under the full slab area of a heated slab in addition to the required slab edge insulation *R*-value for slabs, as indicated in the table. The slab-edge insulation for heated slabs shall not be required to extend below the slab.

e. There are no SHGC requirements in the Marine Zone.

If you use REScheck, you have the opportunity to use either the 2018 or the 2021 version.

These values were adopted on June 29, 2023 for socobd code cycle.

Current codes for this code cycle are the 2021 International Codes





IECC/IRC VENTILATION (New Homes Only)

This form must be submitted with your Manual J&D

J&D Designer Name: _____ Phone Number: _____

Site Address: _____

- Indicate method of compliance with Entire House Ventilation. (Check all that apply)

Outside Air/Supply Exhaust

- List Brand, Model Number, CFM/Watt, and Location of **ALL** exhaust fans, including kitchen hoods. List CF/Watt if fan is part of ventilation system.

OSA: [_____] CFM/Watt

Kitchen Hood: [_____] CFM/Watt

Exhaust Fan – Laundry Room: [_____] CFM/Watt

Exhaust Fan – Master Bath: [_____] CFM/Watt

Exhaust Fan – Master Water Closet: [_____] CFM/Watt

Exhaust Fan – Bathroom #2: [_____] CFM/Watt

Exhaust Fan – Bathroom #3: [_____] CFM/Watt

Exhaust Fan – Basement Toilet: [_____] CFM/Watt

HRV, ERV: [_____] CFM/Watt

Inline-Fan: [_____] CFM/Watt

Air-handler that is integrated to tested and listed HVAC equipment:

[_____] CFM/Watt

Indicate Ventilation Control (check one)

- Indicate method of compliance with Whole House Ventilation. (Check all that apply)

Constant Intermittent _____ % per table M1505.4.3(1)

- Specify location of Whole-House Ventilation Manual Override Control Switch: _____





2021 International Energy Conservation Code Residential Requirements

Interior Lighting

2021 IECC: 100% permanent lighting shall be high efficacy.

- Does not impact plug-in lighting sources like floor and desk lamps.
- **This has been amended to 90% per adopted ordinance.**

Interior Lighting Controls

Permanently installed fixtures shall have dimmer, occupant sensor control, or other control installed or built into the fixture.

Exceptions include:

- Bathrooms
- Hallways
- Exterior lighting fixtures*
- Lighting for safety and security

Exterior lighting Controls

Permanently installed outdoor lighting > 30 watts total power, are required to turn off with adequate daylight.

- Can be photocell or time clock.
- Override permitted up to 24 hrs.
- Must then return to automatic operation.

SECTION R404

ELECTRICAL POWER AND LIGHTING SYSTEMS

R404.1 Lighting equipment. All permanently installed lighting fixtures, excluding kitchen appliance lighting Fixtures shall contain only high-efficacy lighting sources.

R404.1.1 Exterior lighting. Connected exterior lighting for residential buildings shall comply with Section C405.5.

Exceptions:

1. Detached one- and two- family dwellings.
2. Townhouses.
3. Solar-powered lamps not connected to any electrical service.
4. Luminaires controlled by a motion sensor.
5. Lamps and luminaires that comply with





R404.1.2 Fuel gas lighting equipment. Fuel gas lighting systems shall not have continuously burning pilot lights.

R404.2 Interior lighting controls. Permanently installed lighting fixtures shall be controlled with either a dimmer, an occupant sensor control or other control that is installed or built into the fixture.

Exception: Lighting controls shall not be required for the following:

1. Bathrooms.
2. Hallways.
3. Exterior lighting fixtures.
4. Lighting designed for safety or security.

R404.3 Exterior lighting controls. Where the total permanently installed exterior lighting power is greater than 30 watts, the permanently installed exterior lighting shall comply with the following:

1. Lighting shall be controlled by a manual on and off switch which permits automatic shut-off actions.

Exception:

1. Lighting serving multiple dwelling units.
2. Lighting shall be automatically shut off when daylight is present and satisfies the lighting needs.
3. Controls that override automatic shut-off actions shall not be allowed unless the override automatically returns automatic control to its normal operation within 24 hours.

